

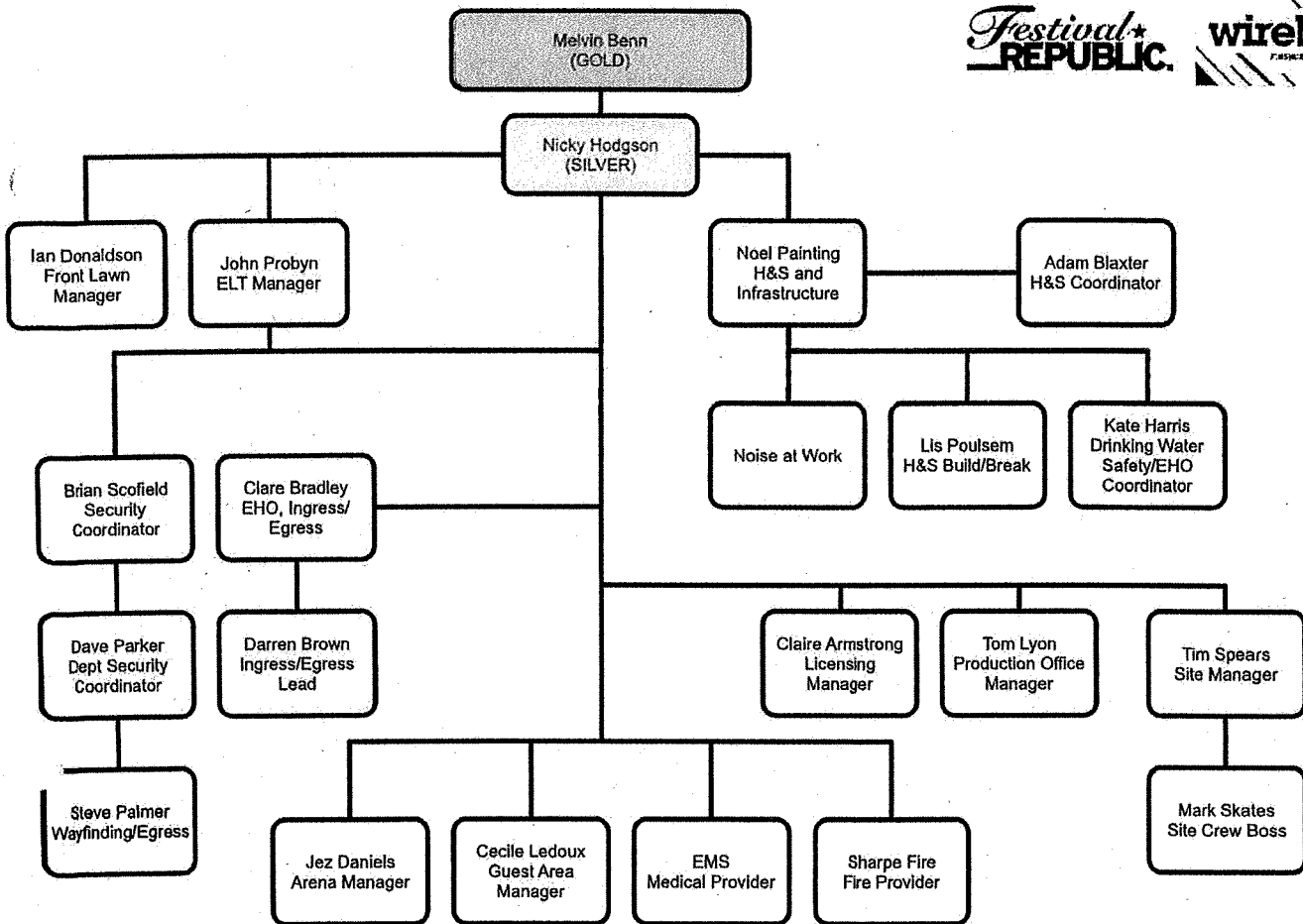
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Finbury Park Meetings

Date	Time	Meeting	Meeting	Meeting Type	Internal / External Meeting	Attendees
18/01/2017	15:00	Public Service Meeting Chair: Anthony - 18 Clerk: Michael - 18		Taxi Meeting	Agency	No N/A
07/02/2017	15:00	Wireless Egress Meeting Chair: Anthony - 18 Clerk: Michael - 18		Wireless Egress Meeting	Agency	No N/A
08/02/2017	10:30	Finbury Park Events SAG Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Events SAG	Agency	Hackney Islington Neither
30/03/2017	14:00	Finbury Park TFL & London Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park TFL & London	Agency	No N/A
15/04/2017	09:30	Community Engagement Chair: Anthony - 18 Clerk: Michael - 18		Community Engagement	Agency	No N/A
15/04/2017	11:00	Finbury Park, Harlegrave PA Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park, Harlegrave PA	Agency	No N/A
21/04/2017	10:30	Finbury Park Events SAG Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Events SAG	Agency	Hackney Islington Neither
30/04/2017	10:00	Met Police Festival 2017 Chair: Anthony - 18 Clerk: Michael - 18		Met Police Festival 2017	Agency	No N/A
19/04/2017	10:30	Finbury Park Events SAG Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Events SAG	Agency	Hackney Islington No
24/04/2017	18:15	Finbury Park Stakeholder Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Stakeholder	Stakeholder	No N/A
01/05/2017	14:00	Finbury Park Reservoir M Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Reservoir M	Agency	No N/A
16/05/2017	13:30	Finbury Park Barrier Loca Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Barrier Loca	Agency	No N/A
19/05/2017	14:30	Further Field Meeting Chair: Anthony - 18 Clerk: Michael - 18		Further Field Meeting	Community En	No N/A
10/05/2017	15:00	Finbury Park Site Visit Tax Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Site Visit Tax	Agency	No N/A
18/05/2017	11:30	Traffic Meeting Chair: Anthony - 18 Clerk: Michael - 18		Traffic Meeting	Agency	Hackney Islington Neither
18/05/2017	13:30	Police and Security Meeting Chair: Anthony - 18 Clerk: Michael - 18		Police and Security Meeting	Agency	No N/A
21/05/2017	10:30	Finbury Park Events SAG Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Events SAG	Agency	Hackney Islington Neither
31/05/2017	16:00	Wireless Egress Meeting Chair: Anthony - 18 Clerk: Michael - 18		Wireless Egress Meeting	Agency	No N/A
08/06/2017	15:00	Finbury Park Showcase Sec Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Showcase Sec	Internal	No N/A
08/06/2017	16:00	Production Vehicle Meetin Chair: Anthony - 18 Clerk: Michael - 18		Production Vehicle Meetin	Internal	No N/A
13/06/2017	15:30	Security conference call Chair: Anthony - 18 Clerk: Michael - 18		Security conference call	Internal	No N/A
19/06/2017	10:00	Finbury Park Events Table Chair: Anthony - 18 Clerk: Michael - 18		Finbury Park Events Table	Agency	Hackney Islington Neither

Year	Agency	Number	Residents	Other
2017	Agency	45	Residents	2
2018	Agency	31	Residents	10

07/07/2018	12:00	Hackney Residents Show	Resident	Hackney	Yes
07/07/2018	14:00	Onsite SAG	Agency	Hackney	No
07/07/2018	18:30	Egress Meeting	Agency	No	N/A
07/07/2018	10:00	Stakeholder Walkaround	Stakeholder	Hackney	Yes
07/07/2018	11:00	Haringey Stakeholders Egr	Stakeholder	Hackney	Yes
08/07/2018	12:00	Hackney Residents Show	Resident	Hackney	Yes
08/07/2018	14:00	Onsite SAG	Agency	Hackney	No
08/07/2018	18:00	Onsite SAG	Agency	Hackney	No
08/07/2018	18:30	Egress Meeting	Agency	No	N/A
11/07/2018	11:00	Hot Debrief	Agency	No	N/A
28/07/2018	17:00	Boas & TFL Pre Event Me	Agency	No	N/A
29/07/2018	18:00	Onsite SAG	Agency	Hackney	No



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**LIAM
GALLAGHER**

QUEENS OF THE STONE AGE

COM
MUN
ITY

wireless

**Finsbury Park Events
Finsbury Park
London
N4 2DF**

**Friday 29th June – Liam Gallagher
Saturday 30th June – Queens of the Stone Age
Sunday 1st July – Community Festival**

Friday 6th – Sunday 8th July – Wireless Festival

EVENT MANAGEMENT PLAN

Version 2 – 30th May 2018

Submitted by:

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SECTION 1

EVENT MANAGEMENT PLAN

Supplementary information and detail to the Operating Schedule specific to Finsbury Park Events.

SECTION 2

APPENDICES (FOR INFORMATION)

Throughout this Event Management Plan, reference is made to further information contained in these Appendices or in the Operating Schedule. For clarity, it is important to note that the details contained within the Appendices are for information and are not licence conditions. They sit as separate entities to the Event Management Plan.

LICENCE CONDITIONS

The licence conditions relating to Finsbury Park Events are:

- 1) The Mandatory conditions included in Licence Document

APPENDICES

- Appendix 1 - Adverse Weather Plan
- Appendix 2 - Alcohol Management Plan
- Appendix 3 - Access Management Plan Appendix 4 - Child Protection and Safeguarding Policy
- Appendix 5 - CT Statement of Commitment
- Appendix 6 - Health and Safety Policy
- Appendix 7 - Fire Risk Assessment
- Appendix 8 - Major Incident Plan
- Appendix 9 - Medical Management Plan
- Appendix 10 - Operational Management Plan
- Appendix 11 - Noise Management Plan
- Appendix 12 - Risk Assessment
- Appendix 13 - Sanitation and Waste Management Plan
- Appendix 14 - Security Placement Schedule
- Appendix 15 - Site Map
- Appendix 16 - Traffic Management Plan
- Appendix 17 - Water Safety Plan
- Appendix 18 - Production Schedule / CDM Build Schedule
- Appendix 19 - Tent Exit Calculations
- Appendix 20 - Fire Extinguisher Allocation

ABBREVIATIONS

CCTV	Closed Circuit Television
DBS	Disclosure and Barring Service
LPG	Liquid Petroleum Gas

INDEX		Page number
1. Summary of Festival		4
2. Public Safety	2.1 Crowd management	4
	2.2 Capacity management	5
	2.3 Evacuation and emergency access	5
	2.4 Orientation and information	5
	2.5 Campsites	5
	2.6 Medical facilities	5
	2.7 Fire Safety	6
	2.8 Pyrotechnics and special effects	7
	2.9 Trader LPG safety	7
	2.10 Structures	7
	2.11 Lighting	8
	2.12 Electrics	8
	2.13 Vehicle and plant safety	8
	2.14 Ground conditions	8
	2.15 Sanitary facilities and drinking water	8
	2.16 Traders	8
	2.17 Alcohol	9
	2.18 Funfair and other attractions	9
	2.19 Facilities for disabled ticket holders	10
	2.20 Internal checklists and inspections	10
	2.21 – 2.25 Health and Safety	10/11
3. The Prevention of Crime and Disorder	3.1 Police	12
	3.2 Security and stewards	12
	3.3 Left Luggage	13
	3.4 Drugs policy	13
	3.5 CCTV	13
	3.6 Searching and confiscations	13
	3.7 Eviction policy	13
	3.8 Underage drinking	14
4. The Prevention of Public Nuisance	4.1 Noise	14
	4.2 Litter	15
	4.3 Light pollution	15
	4.4 Trading Standards	15
	4.5 Fly posting	15
	4.6 Smell	15
	4.7 Liaison with local residents	15
5. The Protection of Children from Harm		15
6. Management Structure	6.1 Job descriptions and key personnel	15
	6.2 Safety Advisory Group (SAG)	15
	6.3 Agency inspections	15
	6.4 Police	15
7. Communications	7.1 Radio system	15
	7.2 Mobile phones	16
	7.3 Landlines	16
	7.4 Wireless networks	16
	7.5 Meetings	16
	7.6 Emergency communications	16
	7.7 Recording	16
8. Site Plan and Site Design		16
9. Traffic		16

1 SUMMARY OF FESTIVAL

Finsbury Park Events is an umbrella term used to refer to the below events.

Weekend 1

29th June Liam Gallagher
30th June Queens of the Stone Age
1st July Community Festival

Weekend 2

6th – 8th July Wireless Festival

The first weekend of shows will have the best in contemporary music from a variety of genres and the second weekend of Wireless Festival will present both rising talents and established acts from the urban music scene.

The capacity of the events will be 45,000 public tickets with a guest area for 2,000 people.

The demographic will vary with Liam Gallagher drawing an older audience of 30+ with a majority male crowd. Queens of the Stone Age will see a mixed crowd ranging from 20 – 40. In 2017 Community Festival saw a young audience of music loving fans and the same is expected for this year.

The Wireless Festival demographic is primarily made up of under 30s. The festival draws a local audience with the majority of fans being London based.

Please see timings for below.

DATE	EVENT	DOORS	LIVE MUSIC	CURFEW
Friday 29th June	Liam Gallagher	13:30	15:30	22:30
Saturday 30th June	QOTSA	11:30	12:30	22:30
Sunday 1st July	Community	11:30	12:30	22:00
Friday 6th July	Wireless	13:30	15:30	22:30
Saturday 7th July	Wireless	11:00	12:30	22:30
Sunday 8th July	Wireless	11:00	12:30	22:00

(Times subject to change).

2 PUBLIC SAFETY

2.1 CROWD MANAGEMENT

Aims of the crowd management operation

The public safety objectives of the crowd management operation are: -

- To maintain a safe environment for members of the public / staff / artists working at the festival.
- To ensure only authorised ticket and pass holders gain access to the relevant areas.
- To monitor crowd movements, identify and deal promptly and effectively with any identified crowd control issues.
- To take necessary action to prevent and deter unauthorised fires.

Security and stewarding companies

Updated 30th May 2018

We will contract a number of security companies and stewarding companies. It is our intention that these companies are:

NAME	ROLE / AREA
Specialized Security	Arena, stages, pit security
Triangle Security	Guest area security
AP Security	Arena entrance / egress
EM Security	Hackney Side Street and Artist Security
SES Security	Perimeter, offsite security
Carefirst	Behaviour Detection Officers
TBC	Bar security
Inquest Canine	Security dogs
Gainsborough	Sponsor Security

Deployments

The areas and numbers of deployments are detailed in the Security Placement Schedule. It should be noted that the placements and numbers need some ability to be fluid to be able to react appropriately to unexpected crowd behaviour.

Co-ordination of security and stewarding companies

The companies above will be co-ordinated by the Security Co-ordinator based in Event Control. It is our intention that Event Control will contain the following contractors / staff

- Security Co-ordinator / Deputy / Communications operator
- Security contractor control desks
- Fire control
- Medical control
- CCTV and operators
- Festival Director / Silver – emergency situations
- Representatives from Haringey Council

This will facilitate close and continued liaison between all the key personnel and contractors leading to a rapid co-ordination of response and redeployments, flexibility, management and supervision being maintained throughout the festival.

Crowd sway/surges

Our Security placements, CCTV and pit spotters together with the stage barrier set up mean that we have made all reasonable endeavours to ensure that the crowd are carefully monitored and managed in all instances including any crowd sways or surges. Please see Appendix 12 - Risk Assessment.

Crowd movements/egress

Our security placements, CCTV and egress spotters together with the site layout mean that we have made all reasonable endeavours to ensure that crowd movements / egress are carefully monitored and managed. There will be CCTV installed at the arena entrance and exit to enable monitoring of crowd flows. Please see Appendix 12 - Risk Assessment.

2.2 CAPACITY MANAGEMENT

Access management plan

Please see Appendix 3 - Access Management Plan

Entry and exit of the audience / access control

The entire arena will be perimeter fenced with 'superfortress' fencing to ensure the number of persons entering the arena does not exceed the licensed capacity. In areas where superfortress isn't possible we will use 'steelshield' fencing.

2.3 EVACUATION AND EMERGENCY ACCESS

Evacuation planning

Please see Appendix 8 - Major Incident Plan.

Evacuation rehearsal / table top exercise

The Table Top exercise will take place on Monday 25th June at 10am , evacuation will be rehearsed.

Map of emergency access

Updated 30th May 2018

The site map illustrates emergency routes around the site.

Emergency exits

Please see Appendix 7 - Fire Risk Assessment

2.4 ORIENTATION AND INFORMATION

All access and egress routes, sanitary accommodation, drinking water, first aid points and public transport will be adequately and conspicuously signposted. Signs will be clear, visible and adequately illuminated at night and safety signs will conform to legislative requirements. All emergency exit gates will be provided with relevant gate numbers identifiable from both inside and outside the arena and these will correspond with the site plan.

Customer friendly site maps will be published on the official website.

Welfare tent

It is our intention that the Welfare Tent will be located in the Main Arena, just North of the entrance tent and will be staffed by WAVES. It will be open throughout the duration of the events to deal with people who find themselves requiring assistance.

Information point

It is our intention that the Information Point will be situated in the Main Arena by the welfare tent and staffed by Festival personnel to provide information to persons attending the event.

2.5 MEDICAL FACILITIES

Medical management plan

Please see Appendix 9 - Medical Management Plan.

Medical provision

It is our intention that all onsite medical provision will be provided by Events Medical Services.

Named manager

It is our intention that Neil Broadhurst will take the role of Medical Co-ordinator to oversee the onsite provision.

Build-up and breakdown

Outside of the hours of onsite cover any incidents on site will be dealt with by the assigned First Aider, or transferred to hospital if necessary.

Location

The First Aid points are carefully positioned to maximise cover for all areas of the site. It is our intention that the main Medical Tent will be located adjacent to the Main Entrance. There will be a first aid point at the main stage, and a secondary medical centre adjacent to Stage 3. There will be a medical presence at key transport hubs and exit routes during egress.

Documentation

A log will be kept of all actions and decisions made by the onsite medical provision. This will be held confidentially by the provider.

Medical, ambulance and first-aid provision

Medical provision at Finsbury Park Events will be subject to input from the Safety Advisory Group.

Liaison with welfare services

Pre event liaison between the onsite medical provision and other onsite care providers will be encouraged.

2.6 FIRE SAFETY

Fire safety advisors

We will appoint experienced fire safety advisors to act as our competent person(s) to conduct the Fire Risk Assessment. It is intended that our fire safety advisors will be Sharp-Fire & Rescue. The Fire Risk Assessment is dynamic and will be reviewed as necessary during the festival.

Fire safety team

We will appoint a Fire Safety Team to assist with the management of fire safety. It is intended that our Fire Safety Team will be Sharp-Fire & Rescue. The roles and responsibility of Fire Safety Team will be as set out in the Major Incident Plan and the Fire Risk Assessment.

Fire patrols and fire towers

Please see Appendix 7 - Fire Risk Assessment.

Fire reporting procedure

Please see Appendix 7 - Fire Risk Assessment and Appendix 8 - Major Incident Plan.

Flammability certification

Fire safety details of all special effects to be used will be submitted to London Fire Brigade at least 7 days prior to the festival. Fire safety details of all backdrops to be used will either be submitted to London Fire Brigade prior to the start of the festival or can be checked by London Fire Brigade onsite.

All floor coverings, wall coverings, curtains, drapes, fabric, artificial or dried foliage, decorations and filling materials used in furnishings supplied and used will carry flame retardancy certification to the relevant British Standards or will be inherently flame retardant. The details of all such materials will be held in the Licensing Office and will be available for inspection by London Fire Brigade onsite.

Fire breaks

The siting of all vehicles, generators, tents, marquees, dressing rooms etc will be arranged so as to provide fire breaks. To minimise the risk of a fire spreading from any temporary dressing room accommodation, all such rooms shall be sited at least 6m (20ft) away from the stage and from the area occupied by the ticket holders. The Fire Safety Team will check that fire breaks are adequate and maintained on an ongoing basis.

Fire safety for traders

All traders are sent fire safety information relevant to their onsite activity and are checked when onsite by our fire safety team and gas inspectors. Please see Appendix 7 - Fire Risk Assessment.

Fire exits - means of escape

Please see Appendix 7 - Fire Risk Assessment and Appendix 19 - Tent Exit Calculations.

Fire Exits will be provided in all structures to give access to the arena from where, if necessary, ticket holders can be marshalled to an evacuation holding point. Tent exit calculations and drawings for any new structures or tents that will be used for public assembly will be submitted to Building Control and London Fire Brigade no later than 28 days prior to the festival and will be erected accordingly. Means of escape from structures will be by signed and lit exits. It is very unlikely that any staircases will be used in public areas but if they are they will conform to legislative requirements. The place of safety will be the evacuation holding point which will be designated as required.

It is very unlikely that any indoor buildings will be used but if they are, they will conform to legislative requirements. At Finsbury Park Events, we will be erecting a perimeter fence to enclose the arena. We will have enough emergency exit gates for the capacity of the arena according to guidance in the Fire Safety Risk Assessment Open Air Events and Venues or any subsequent guidance that replaces it. During the event, all arena emergency exit gates will be unlocked and staffed by security and stewards. All exit signs will conform with legislative requirements and all emergency exit doors or gates will be clearly signed and lit where appropriate. Exit signs will be lit by both primary and emergency lighting. The emergency exits will be checked by the fire risk assessors on an ongoing basis. Emergency lighting will be checked by the electrical contractor on a daily basis.

Occupant capacity

The Occupant Capacity for the Arena is well in excess of the 49,000 people able to attend (including guests). Should the Main Stage viewing area not be able to accommodate the full occupant capacity this will be discussed with the relevant agencies. Plans and drawings for new structures and tents will be collected and uploaded on the shared website.

Stairways

No public stairways are in use at Finsbury Park Events.

Gas canisters and aerosols over 250ml

Gas canisters and aerosols (over 250ml) are not allowed onsite.

Fire safety during the load in and load out

A fire watch will be started as soon as any structures are built and will remain until all structures are decommissioned. Fire extinguishers will be based in all areas used for sleeping accommodation and catering whenever they are in use. Any cabins used for sleeping accommodation will have smoke alarms fitted in them throughout the time that they are used onsite and these will be regularly inspected and maintained. Any LPG that is used or stored onsite during the load in and load out will be stored or used correctly and safely. Any pyrotechnics that are delivered during the load in will be stored safely and correctly.

2.7 PYROTECHNICS AND SPECIAL EFFECTS

Pyrotechnics and special effects eg cryogenic fogs / strobe lights / lasers / high power (scenic) projectors / uv light

We do anticipate that some of these effects may be included as part of some of the acts' performances. Details will be collected in advance and reviewed by the Health and Safety team. It will be a condition of contract with the operator that they are only used in compliance with the relevant legislation. Please see Appendix 7 - Fire Risk Assessment.

2.8 TRADER LPG SAFETY

Please see Appendix 7 - Fire Risk Assessment.

To limit the amount of LPG brought onto site by traders we will give accreditation to an authorised LPG supplier to supply all traders as required. We will create a secure storage area for this LPG during the event in a non-public area. All trader's LPG is checked by the onsite Fire Safety Team and / or by gas safety engineers and they will prohibit the use of any unsafe equipment that they find. Pre and post event we will create a secure compound for any LPG containers found on site. We will then arrange for them to be collected from site by the appropriate organisations. All secure storage areas for LPG will be clearly marked as "no smoking areas"

Any traders who use LPG are obliged to check that the gas, the fittings and the appliances are installed, stored and operated without risk to themselves or other persons.

2.9 STRUCTURES

Stage and tent details

It is our intention that the entertainment at Finsbury Park Events will be on a main outdoor stage and a second smaller outdoor stage.

It is anticipated that stages will be supplied by Serious Stages www.stages.co.uk

It is planned that the stages will be as follows:

NAME OF STAGE	TYPE	SIZE
Main Stage	Outdoor universal stage	
Second Stage (Stage 3)	Outdoor	

Submission of information

Structural calculations for the above will be uploaded onto the shared website.

Barriers

At Finsbury Park Events a variety of barriers will be used in strategic places. It is our intention that the front of stage barrier including a secondary barrier will be supplied by Mojo Barriers UK. Technical details will be uploaded onto the shared website. It is our intention that heavy duty crush barriers will be used to protect front of house towers, speaker stacks etc and that crowd channelling barriers will be used in areas such as the Arena Entrance to separate the crowd into lanes.

2.10 LIGHTING

All access/exit ways leading to and from the licensed site, stairways if used, gates out onto the main highways, toilet blocks and first aid points will be illuminated by the provision of suitable lighting systems. Sufficient portable lighting equipment will be available to address any areas of inadequate lighting on the approaches to the licensed site.

Lighting test

A lighting test will be carried out if requested by the local authority and London Fire Brigade.

2.11 ELECTRICS

Electricity supply

It is our intention that on site power will be supplied by Power Logistics who will work to a schedule of installation organised and monitored by the Site Manager. It is a condition of contract between caterers and us that their electrical power will be supplied and managed by our electrical contractor.

Generators

Consideration will be given to the safe location and protection of generators.

2.12 VEHICLES AND PLANT SAFETY

Please see Appendix 12 - Risk Assessment.

2.13 GROUND CONDITIONS

If required ground conditions can be improved with the use of woodchip or other similar materials. Trip hazards will be minimised and any tent stakes will be covered with pipe lagging or equivalent. Managers will monitor the ground conditions in their area and take any action required to minimise trip hazards. Due to the nature of the ground conditions, it will rarely be necessary to clear up any spillages (unless for example they are hazardous chemicals) but each situation will be risk assessed as it arises.

2.14 SANITARY FACILITIES AND DRINKING WATER

Sanitary facilities

Please see Appendix 13 - Sanitation and Waste Management Strategy

Drinking water

The location, numbers and types of drinking water points, the sources of water supply, methods of sterilisation and ongoing cleaning, sampling and monitoring are outlined in the Water Safety Plan.

2.15 TRADERS

Position of traders

The position of catering units, bars and non-food traders are marked on the site plan.

Co-ordination of public food traders

It is our intention that all food traders for ticket holders will be co-ordinated by:
D&J Mobile Catering Ltd /www.djcatering.com. All details for food traders will be collected and submitted on the shared website.

Crew and artist catering

It is our intention that crew and artist catering will be provided by: Red Radish. Nandos will be on site and catering for artists during Wireless only.

Guest area catering

It is our intention that guest area catering will be provided by: Central Catering

Contracts with traders

The Trader Pack is available on request.

2.16 ALCOHOL

It is our intention that bars and alcohol supplies are co-ordinated by:- EBC (for weekend 1) and Central Fusion (for weekend 2) / www.workersbeer.co.uk www.centrafusion.co.uk

We have entered into a written agreement regarding our alcohol policies with the Designated Premises Supervisor. A copy of this contract is available on request.

The distribution and number of bar outlets will be designed to provide a reasonable geographical distribution close enough to the stocking area to maintain access and security. The final site map will clearly show the confirmed positions of these outlets each year. The number of bars and their location onsite each year will be specified on the site map submitted for approval. Please see Appendix 15 – Site Map..

All bar staff involved in the sale of alcohol will be trained in the strengths of drinks and will be able to give customers advice on this. They will be instructed to monitor customers for instances of drunkenness and all staff will be clearly briefed not to serve those who are drunk. Adherence with this will form part of our contractual agreements with the Designated Premises Supervisor, bar concessionaires, security, stewards and any other relevant contractors, staff or sponsors. All relevant staff and contractors will be clearly briefed by the Designated Premises Supervisor on these issues. Briefing documents and contracts will be available for inspection in the Licensing Office. All alcohol products will be clearly merchandised as alcoholic products and therefore not easily confused with non-alcoholic products. There will be a price list displayed at each bar which will give the "alcohol by volume" levels of each drink. No alcohol will be served in glass or glass containers. PET containers will be limited to wine, alcopops, soft drinks and water.

Retailing alcohol onsite will help minimise binge drinking as it will reduce ticket holders' desire to bring alcohol and glass onto site. When alcohol is available for sale on site ticket holders are more likely to drink in a relaxed and responsible manner thereby helping with issues of public order. Selling alcohol in this manner also provides a degree of control by the trained staff over those ticket holders consuming the alcohol which would not otherwise be so readily available. The large number of staff and the bar concessionaire's experience and training will enable the crowd to be serviced in a quick and efficient manner so that they do not have to queue for long periods of time which will therefore decrease the likelihood of "over ordering" in an attempt to avoid having to queue further.

An extensive programme of training will be organised by the bar concessionaire in management, emergency procedures, health and safety, manual handling, operating machinery and plant, first aid, cellar management, stock control and analysis, basic food hygiene, fire prevention, codes of conduct, station management, photo ID cards, crowd management, violence at work, illegal behaviour and alcohol sales. There will be an extensive programme of training for supervisors and bar managers.

Each tent will be run by a bar manager and this person under the direction of the Designated Premises Supervisor will be fully in charge of the bar tent. If the bar manager perceives that there may be a public order issue with a refusal to serve a particular individual they will isolate the situation wherever possible and deal with the matter away from the crowd beside the working compound to the rear or side of the tent. Security guards will be employed who will be based continuously in the bar area. They will help the bar staff and other security monitor potential drunkenness. There will be no irresponsible drinks promotions such as happy hours or two for one offers.

For further detailed information on the management of alcohol please see Appendix 2 - Alcohol Management Plan.

2.17 FUNFAIR AND OTHER ATTRACTIONS

There are no planned funfair rides at Finsbury Park Events, but should that change copies of their health and safety policy, risk assessment and insurance will be collected.

Flight simulators and computer games

There are none planned.

Circuses

There are no planned mobile performing individuals at Finsbury Park Events, but should that change copies of their health and safety policy, risk assessment and insurance will be collected.

2.18 FACILITIES FOR DISABLED TICKET HOLDERS

The Premises Licence Holder will arrange for special provisions for disabled persons, namely access and egress routes, a limited number of car parking spaces, sanitation facilities and viewing areas where appropriate. The number of disabled ticket holders is likely to be in the region of 50 per day for a capacity of 45,000. There will be disabled viewing platforms and toilets at both stages. Disabled ticket holders, who need to be accompanied by a P/A, will be entitled to bring their P/A to the relevant Box Office on site with them where their P/A will then be given free entry to the event. Access will be facilitated by providing appropriate firm standing and assistance where necessary. Information will be sent out in advance to all disabled ticket holders who request it so that they have advance notification about the various facilities on offer to them. A telephone number will be provided for disabled ticket holders to get more information. The safe evacuation of disabled ticket holders will be helped by the presence of their P/A and will be covered in the Major Incident Plan, the relevant parts of which will be disseminated to all staff. There will be trained members of staff to implement the emergency egress plans with regards to disabled ticket holders.

2.19 INTERNAL CHECKLISTS AND INSPECTIONS

Regular and ongoing inspections of structural and health and safety issues, emergency exits, the arena entrance and egress, emergency lighting, stopping the music plans, bottle disposal, stair and ramp guards where appropriate, trip hazards, décor, lights, sound systems, curtains, drapes, furnishings, fabrics, floor surfaces, sanitary facilities, drinking water, stage safety, fire points, traders and general housekeeping will be carried out by the Event Safety Co-ordinator, Fire Safety Team, environmental health monitors or other key personnel. Routine maintenance checks will be carried out by the appropriate contractors. Visual safety checks will be conducted by staff prior to using any equipment or plant. Regular checks of plant will be conducted by the Site Manager or Event Safety Co-ordinator. The Premises Licence Holder or his Assistant will carry out an inspection of the arena prior to opening each morning and ongoing inspections of the site. All inspections that are carried out by Festival Republic will be documented on checklists and will be available for inspection by agencies in the Licensing Compliance Office. Contractors, sponsors and staff employed on the site will be provided with detailed health and safety information via the health and safety documentation in advance and key contractors and sponsors will receive additional in house training via an induction which will include issues of basic public safety and the housekeeping arrangements relevant to their work.

2.20 HEALTH AND SAFETY

We are fully committed to safe working practices and a copy of our Health and Safety Contract, Health and Safety Policy and Health and Safety Terms and Conditions are available on request. We will comply with all relevant health and safety legislation. The Health and Safety documents contain full details of our working practices and procedures.

All phases of the event including the load in, the event itself and the load out will be given equal status as far as health and safety is concerned. All contractors are required to sign our Health and Safety Contract and comply with our Health and Safety Terms and Conditions before their contract is considered binding. All contractors supply their own method statements and risk assessments. A contact from each key contractor will be inducted in the site rules and in the case of contractors who we have not worked with in the past their references will be checked.

Work onsite will be monitored by the Premises Licence Holder, Site Manager and Event Safety Co-ordinator and safety inspections will take place regularly. All users will be briefed via the Site Rules to conduct visual checks prior to using equipment. We will conduct an internal safety audit and review of the event and an external audit and review in conjunction with the SAG at the post event debrief each year if required. All equipment with which the public may have contact, will be maintained, stored and operated in a safe manner. Appropriate maintenance and test records will be kept and will be available for inspection.

2.21 RESPONSIBILITY FOR PUBLIC SAFETY / HEALTH AND SAFETY

The security of the licensed site and the safety of persons within it under the Licensing Act 2003 will be the responsibility of the Premises Licence Holder before during and after the event. For details of the role of Event Safety Co-ordinator please see 6.1

2.22 ACCIDENT AND INCIDENT REPORTING

The location of the accident book will be notified to all employees. All accidents and near miss incidents must be reported and it is a condition of contract with all contractors and staff that they must report any accidents and near miss incidents immediately. The Premises Licence Holder and Event Safety Co-ordinator will be notified and appropriate preventative action will be taken. All near misses and accidents will be recorded in the accident book and any serious incidents or dangerous

occurrences will require a RIDDOR report. Any RIDDOR reportable accidents involving ticket holders will also be reported directly to the Health and Safety Executive's Incident Contact Centre. In the event of a serious incident or dangerous occurrence, materials and equipment will be left undisturbed, providing they do not create a hazard. The Premises Licence Holder and the Event Safety Co-ordinator will be contacted immediately and an investigation will be started. Accident statistics will be analysed on an ongoing basis and additionally after each event within the health and safety audit so that any trends are identified and that suitable corrective action is taken as necessary. The accident book will be available onsite for inspection at any time.

2.23 TRAINING OF DIRECTLY EMPLOYED STAFF

All directly employed staff will be informed of safety measures taken to control risks during work. Hazards will be identified, and where possible removed. Where it is not possible to remove the hazard, the hazard will be controlled. Safety information and associated control measures relating to any hazardous substances used will be given to employees. Safety information will be given during training and at meetings arranged in each area. Feedback on safety points will be encouraged and should be passed to the Event Safety Co-ordinator. All employees will be expected to perform their task in accordance with the information and training provided with due regard for their own health and safety and that of others affected by their tasks.

2.24 TRAINING OF CONTRACTORS AND SUB CONTRACTORS

All contractors and sub-contractors will be instructed to inform their staff of safety measures taken to control risks during work. They will be instructed to identify hazards and where possible remove them. Where it is not possible to remove the hazard, the hazard must be controlled. Safety information and associated control measures relating to any hazardous substances used must be given to employees. Feedback on safety points must be encouraged and should be passed via the contractor to the Event Safety Co-ordinator. All employees of contractors and sub-contractors will be expected to perform their task in accordance with the information and training provided with due regard for their own health and safety and that of others affected by their tasks.

The build and break phases of Finsbury Park Events come under Construction (Design and Management) Regulations 2015 (CDM 2015). The festival is a notifiable project under CDM through the HSE's F10 system.

3 THE PREVENTION OF CRIME AND DISORDER

3.1 LONDON METROPOLITAN POLICE

Regular meetings will be welcome with London Metropolitan Police to facilitate liaison and co-operation during the planning, the festivals themselves and post event to debrief. London Metropolitan Police will be notified at the earliest opportunity in the case of any relevant incidents.

3.2 SECURITY AND STEWARDS

Security aims and objectives

The aims and objectives of the security plan in relation to crime and disorder are:-

- To prevent and deter incidents of crime.
- To provide a covert patrol to detect illegal activity.
- To deal positively and proportionately with any incidents of disorder / anti-social behaviour.
- To provide an eviction service from site.
- To ensure the security of onsite infrastructure, bars, stages etc.

Security strategy

The key objectives of our security strategy will be:-

- Strong liaison with London Metropolitan Police to facilitate intelligence sharing and mutual support.
- The interaction of security staff at an early stage with ticket holders in a positive and friendly manner.
- The use of mobile response units to react quickly to reports of incidents.
- The use of covert intelligence gathering staff and behaviour detection officers to pinpoint groups of troublemakers / dealers etc.
- The eviction of persons attempting to cause problems or stirring up large groups of people to behave in an anti-social manner.
- The use of a co-ordinated approach with strong management from the Security Co-ordinator.

Counter terrorism

Please see Appendix 5 - Counter Terrorism Statement of Commitment

Lost Property

Lost Property will be handled by the Information / Lost Property / Welfare tent. There will be an email address for the public to contact should they have lost any items. Lost property will be managed by WAVES.

3.3 DRUGS POLICY

The policy on drugs is based on three core messages:

- Prevention
- Drug dealers and users
- Welfare and treatment

Prevention

Finsbury Park Events does not condone the use of, or the dealing in, illegal drugs on site. The message, to actively discourage dealers and users, will be published in the following ways:

- a) Finsbury Park Events official festival websites
- b) There will be signage at the entrances

“The dealing in or use of illegal drugs is not condoned by Finsbury Park Events. It is illegal to take, to buy or to sell drugs. Drug enforcement laws are as applicable on site as anywhere else in the country. If you deal in drugs, it is likely that you will be arrested via security and handed over to the police. Neither anti-social nor illegal behaviour will be tolerated and participants will leave themselves liable for eviction from the site. Experimenting with drugs can lead to adverse reactions. Drugs can kill. The crowds and the sheer size of the Festival can be very frightening and disorientating and taking drugs could spoil your enjoyment of the event. If you do take drugs and you become ill, depressed or frightened please ask a steward to direct you to one of the many facilities on site which can help and support you”.

Drug Dealers And Users

Security will take an active role monitoring for drug dealing and will work in full co-operation with London Metropolitan Police. Security will conduct targeted searches for drugs and the Arena Entrance Manager will record details of ongoing activity with regards to searching and the number of people that are refused entry as a result. Security will seize any drugs which may be required for evidential purposes, will provide a suitable receptacle for the safe retention of illegal substances and will inform London Metropolitan Police so that appropriate disposal and / collection can be arranged. When there is a strong suspicion of drug dealing, security will inform and assist London Metropolitan Police. Security will evict persons who are arrested, charged and bailed by London Metropolitan Police.

Welfare And Treatment

Many of the security personnel and some of the stewards are trained in emergency first aid and are fully informed about the welfare and drugs advisory facilities. They can direct individuals to the following services, all of which work closely to provide a comprehensive and integrated service throughout the festival.

- Welfare - which is the main centre for practical welfare support. Drug service provision, with a focus on harm minimisation, is an integral part of Welfare. A key element of drug service provision in welfare is in preventative work and guidance and educational information about drugs is given as appropriate. Ticket holders who present to welfare will be given information on their rights and responsibilities.
- There will be first aiders on site.

3.4 CCTV

At Finsbury Park Events CCTV will be installed at various locations across the site to give good coverage of the vast majority of public areas in key locations in the arena. These locations will be marked on the site plan. This will therefore give coverage of all of the strategic points onsite so that the majority of the licensed site is covered by CCTV cameras. The CCTV at the arena entrance will enable monitoring of crowd flows. A bank of CCTV monitors will be situated in the Event Control Tent to allow for management, security contractors and CCTV controllers to monitor situations and incidents and deploy staff appropriately and it will be taped continuously, recorded in real time and stored post festival.

All agencies are welcome inside Event Control to view the CCTV images at any time. Early dialogue and on site meetings with our CCTV contractor will take place to facilitate continuous coverage, installation of the system and 24 hour maintenance of the system throughout the event. An adequate number of operators will be on duty in Event Control at key times throughout the event and the CCTV will be continually monitored centrally by individuals specifically allocated to that task.

The CCTV company will have a contractual obligation to provide a log and hourly update to the Security Co-ordinator and Premises Licence Holder detailing any problems with any cameras or equipment or any other issues that have occurred during the previous hour.

We will have the correct registration with regards to the Data Protection Act. The footage will be kept by us for 12 months (unless subject to ongoing investigations in which case it will be kept until no longer required) and any requests to view the footage will come via the London Metropolitan Police Silver Commander during the festival and via a nominated officer post festival. At its request London Metropolitan Police will be supplied with a link to the onsite CCTV coverage and the standard of this coverage will be checked in a test prior to the festival. The location and standard of the CCTV system and any changes to this will be notified to London Metropolitan Police.

3.5 SEARCHING AND CONFISCATIONS

Please see Appendix 3 - Access Management Plan.

3.6 EVICTION POLICY

Any person who fulfils the following criteria will leave himself or herself liable for eviction from the Festival. The decision as to the interpretation of these circumstances and eviction will be at the discretion of the security and stewarding staff under the supervision of the Eviction Manager. Persons will be liable for eviction under the following circumstances:

- Entering or being onsite without a ticket or relevant pass
- Any persons who are found causing any disruptive or antisocial behaviour
- Any person who is arrested and charged by London Metropolitan Police. Following charging London Metropolitan Police or security personnel will escort the individual to the Eviction Tent for processing and to arrange the collection of their property prior to being escorted from site.

Eviction Procedure -

All persons evicted from site will be processed via an onsite Eviction area, the location of which will be marked on the site plan. All persons presented for eviction by security will be interviewed by the Eviction Manager who is independent from security and all reasonable efforts will be made to ensure that their details are recorded in a database with their full personal details, a photograph (if the evictee consents), date and time and the reasons for eviction. All persons who are to be evicted will be allowed to make telephone calls in order to contact immediate members of their group and/or family using a free mobile phone service or equivalent via the Eviction area. There will be a female welfare officer available to attend the Eviction area to process any female evictees. The Eviction area will forward information to the Welfare Tent on the names of all evictees so that their friends can receive updated information about their whereabouts. Notices will be displayed in the Eviction area to warn evictees that it is an offence to refuse to leave the premises when drunk and disorderly if requested by a member of the Eviction Team and that it is an offence to attempt to re-enter the site once evicted. The Eviction Manager will liaise directly with London Metropolitan Police where appropriate. All evictees will be evicted from site out the main arena entrance.

3.7 UNDERAGE DRINKING

We will adopt and prominently display the Trading Standards Service initiative whereby proof of the attainment of 18 years of age is evidenced by a valid Passport (not a photocopy), photographic Driving Licence (inc. provisional), a Proof of Age Card bearing a PASS hologram, a Ministry of Defence Identity card and a National Identity Card issued by an EU member state. This message will also be printed on all information that accompanies the tickets and on the official website in advance of the events. We will prominently display notices at the point of sale that state:

"It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 Licensing Act 2003".

We will operate a Challenge 21 Policy and bar staff will ask for proof of age ID whenever the customer appears to be under 21. If there is any doubt as to the age of the customer they will be refused service. The onus is on the individual to demonstrate unequivocally that they are 18 years old or over and if the individual cannot do so they will not be served. This message will be printed on the information that accompanies the tickets with regards to Finsbury Park Events and on the official websites in advance. All matters regarding the evaluation of the identification produced will be referred to the Bar

manager if required. We are aware that the system may be subject to attempted abuse by over 18s buying alcohol for those under 18. Warning signs will be used to also advise of the illegality of this practice. The Designated Premises Supervisor will be required to brief bar security staff that they should take reasonable steps to monitor the final destination of the drinks.

No bar servers will be under 18. All reasonable efforts will be made to stop and discourage underage drinking by placing spotters in the bar areas and by the Designated Premises Supervisor briefing all bar security as well as the bar staff to monitor for instances of underage drinking. In addition the Designated Premises Supervisor, security, the bar manager and other bar supervisors will also monitor the performance of the serving staff. Any underage drinkers who are found arriving or onsite with alcohol will have the alcohol confiscated by security. Test purchasing operations by Trading Standards will be welcome at any time and full co-operation will be given as required.

Plenty of soft drinks and free drinking water points will be available onsite as an alternative to alcohol.

Adherence with the above paragraphs will form part of our contractual agreements with the Designated Premises Supervisor, bar concessionaires, security, stewards and any other relevant contractors, staff or sponsors. All relevant staff and contractors will be clearly briefed by the Designated Premises Supervisor on these issues. Briefing documents and contracts will be available for inspection in the Licensing Office.

4 THE PREVENTION OF PUBLIC NUISANCE

4.1 NOISE

Acoustic consultants

It is our intention that Vanguardia will prepare and implement the Noise Management Plan and oversee all aspects of sound control.

Noise hotline

The noise hotline number will be circulated to the local authority and it is our intention that it will be operational throughout the hours of regulated entertainment.

Noise management plan

Please see Appendix 11 - Noise Management Plan written by Vanguardia.

4.2 LITTER

Please see Appendix 13 - Sanitation and Waste Management Plan

4.3 LIGHT POLLUTION

There will be lighting at all of the vehicle gates and these will be positioned in a way that would not affect any nearby residential properties with light pollution.

4.4 TRADING STANDARDS

Full co-operation will be given at all times with Trading Standards for any investigations or inspections that they want to carry out. We actively encourage investigations against counterfeiting, illegal touting and test purchasing etc at all times and will be pleased to work with Trading Standards on these issues.

4.5 FLY POSTING

We will take all reasonable steps to ensure that there is no fly posting connected with the festival in London or irresponsible distribution of advertising flyers or other materials such as stickers.

4.6 SMELL

As all food preparation takes place well inside the site and at some distance from any residential property, there is no likelihood of any public nuisance caused by smell.

4.7 LIAISON WITH LOCAL RESIDENTS AND LOCAL BUSINESS

We will work closely with Haringey Council to undertake liaison with local residents and businesses.

5 THE PROTECTION OF CHILDREN FROM HARM

For the protection of children from harm please see further detailed information at Appendix 4 - Child Protection and Safeguarding Plan.

6 MANAGEMENT STRUCTURE

6.1 JOB DESCRIPTIONS AND KEY PERSONNEL

Please see job descriptions, emergency contacts, staff list and management structure diagram in Appendix 10 - Operational Management Plan and Appendix 8 - Major Incident Plan

Co-ordination

A running order and production schedule are produced. Please see Appendix 18 – Production Schedule.

6.2 SAFETY ADVISORY GROUP

A portacabin will be installed close to the Event Control tent for any onsite Safety Advisory Group meetings can also take place.

6.3 AGENCY INSPECTIONS

There will be scheduled SAG inspections of the arena for suitability of use as required by agencies. There will be scheduled SAG inspections of the site daily during the festival as required by agencies. The times of these inspections will be shared in advance once agreed.

6.4 LONDON METROPOLITAN POLICE

We will receive advice from London Metropolitan Police on procedures, crime prevention advice and other guidance in all relevant matters.

7 COMMUNICATION

7.1 RADIO SYSTEM

Key staff will be issued with a festival radio, contact list and instructions for radio use. Any contractors wishing to internally issue their staff with their own set of radio communication must check that the frequencies do not clash. Staff who work in noisier areas or those required to do a lot of manual work will be issued with earpieces. Repeaters will be installed if required to facilitate a good signal.

Distribution of radios and radio channels will be available from the Radio Office. The radio system at the event will be managed by an appointed Radio staff member.

As we use many of the same contractors for all our festivals the key workers know the radio protocol that we adopt. Most business is co-ordinated through the Production Office on the production channel. All workers issued with radios will also be given a radio channel list which shows which channel everyone is on; this will enable our more experienced workers to liaise directly with each other on minor issues. Contingency radios will be available.

7.2 MOBILE PHONES

Mobile phone companies will be invited to put up booster masts to improve coverage during the festival.

7.3 LANDLINES

It is our intention that landlines are installed in the Licensing and Production Offices as well as Event Control. A full telephone contact list for the individual Emergency Services and key event personnel will be held, confidentially, in the event Major Incident Plan. This Plan is a confidential document held by all Safety Advisory Group members and key event personnel.

7.4 WIRELESS NETWORKS

It is planned that wireless networks or equivalent will be installed at various locations throughout the site subject to survey.

7.5 MEETINGS

Meetings with other agencies outside of the SAG will take place as required and pertinent points from these meetings will be shared with the SAG. One of the advantages of the SAG is that all terminology becomes uniform and so there is no misunderstanding service to service with regard to the festival's structure and procedures.

7.6 EMERGENCY COMMUNICATIONS

Please see Appendix 8 - Major Incident Plan

Public information can be broadcast immediately at all stages by the Stage Managers, who will take instruction from the Premises Licence Holder or his Assistant. This could be used if required in the event of an emergency or Major Incident. Loud hailers can be used by security and stewards to give information direct to ticket holders.

7.7 RECORDING

Radio transmissions on key channels will be taped.

8 SITE PLAN AND SITE DESIGN

The Site Plan is a dynamic document with Safety Advisory Group input, with the final version complete prior to the event. It is to scale and the event's capacity. Safety provisions and access /egress plans are carefully worked out prior to the event. The plan uses a grid for ease of reference and takes sight lines, topography and crowd movements into account.

9 TRAFFIC

Traffic Management Plan

Please see Traffic Management Plan which is drawn up in consultation with the Police, TfL, and local authority Highways.